

Vice President of Operations – Brattleboro, VT

New Chapter, Inc., an organic manufacturer of vitamin and herbal supplements in Brattleboro, VT is looking for a dynamic individual to join our mission-driven, employee focused and eco-conscious organization.

We seek a **Vice President of Operations** to support the **Operations** department in a culture that fosters wellness and social responsibility.

Job Summary:

The Vice President of Operations, reporting to the President, will have responsibility of leading the overall operational strategy for the Company.

Responsibilities:

- Provide direction and guidance for the Production, Shipping/Receiving, Facilities, and Supply Chain Departments.
- Continually ensure sustainable practices are being conducted in day-to-day and long-term decision making process
- Collaborate with Sales, Marketing, & Quality depts. to find optimal solutions in providing high quality products to our customers while abiding by federal/state/international and GMP requirements continually evaluate the company's current needs and strategically plan to insure resources are in place to meet growth and financial objectives.
- Assist with developing and implementing department plans for staffing, capital equipment, annual budgeting, etc.
- Interface with all levels of personnel and effectively influence others while respecting cultural and organizational sensitivities
- Review the Company's financial statements to evaluate both company and departmental performance and suggest areas where improvement is needed
- Execute decision-making complexities in a fast pace manufacturing/distribution environment.
- Adjust priorities to meet changes in departmental and company requirements.
- Strategically think, gather and synthesize large amount of data and information
- Present facts and recommendations to senior leadership

Qualifications:

- At least 10 years of experience in Operations in a manufacturing setting
- At least 3 years of Director Level or higher experience. Preferably, in positions with successively increasing responsibilities.
- Experience in herbal supplements, nutraceuticals, or pharmaceuticals strongly preferred

- A Masters or MBA is preferred, however a Bachelor's degree with extensive experience will be considered.
- Experience with logistics and international regulations

Work Environment:

Requirements:

- Some travel required, approximately 20-30%.

Qualified candidates, submit resume and salary history to careers@newchapter.com

For more information about New Chapter, please visit our website at www.newchapter.com. Submit all cover letters and resumes to careers@newchapter.com.